

TERMS OF SALE

ABOUT YOUR PROOF:

- Due to inconsistencies of various display monitors and printers, the colors on your proof may not be completely accurate representations of final printed product. Colors shown on your proof are intended as a guide only and should not be regarded as absolutely correct.
- Unless otherwise noted, all dimensions are nominal and may vary slightly in production.
- The Set Up Charge is a standard fee which covers setting up proofs and production files for printing. 3 Proof changes are included in the Set-Up Charge. Each additional proof will be an additional \$15.
- 6% MD Sales Tax will be added to all orders unless a MD tax exempt certificate is presented at the time of approval. Tax cannot be refunded. It is the client's responsibility to provide tax exempt information at time of approval.

PRODUCTION TIME:

Production time is based on the number and type of signs ordered. Not all products are available the next day. If you need your products by a certain date, be sure to discuss this with your project manager. Production will NOT begin until payment has been made or specific payment arrangements have been made with our accounting department.

COLOR SENSITIVE ARTWORK:

We cannot guarantee color matches with bitmap images, gradients, transparencies, percentages of pantone numbers, CMYK or RGB colors. Please provide 100% Solid Coated Pantone colors where color matching is necessary. A color matching fee of \$35 will apply if color matching is required. Please request a \$25 hard copy proof if you would like to see printed colors before final production. Orders without request for color matching, indication of Pantone colors, or

requested hard copy proofs are NOT guaranteed for color and will be printed as-is.

PAYMENT:

Payment in full is due before production will begin unless other arrangements have been with the accounting department. We accept cash, approved company check, VISA, MasterCard, Discover, or AMEX.

SHIPPING & DELIVERY:

Shipping and delivery charges are not included unless listed as a separate line item.

RETURNS:

All signs and orders are custom made. Custom products are made to order and we cannot accept returns. If you have questions or issues you must report back to Signs By Tomorrow or Image 360 within 5 business days of receipt of order.

STORAGE:

Any signs that have not been claimed by the purchaser within 30 days of the project completion date will be subject to Storage Fees.

APPROVAL:

By signing your proof or providing your approval via email, you are acknowledging that you have read, understood, and agreed to all specifications listed and have checked artwork for accuracy. Once you have approved this proof, you are relieving Signs By Tomorrow (SBT) and/or Image360 DC Bethesda of all liability of errors, are responsible for the costs associated with producing your custom sign order, and give SBT and/or Image360 DC Bethesda permission to produce all signs listed.